

Cleaning and Maintaining the Environment

We would like to acknowledge Community Child Care Co-operative (NSW) for material used in this policy

Introduction

- Children have the right to an education in an environment that provides for their health and safety. Good cleaning and maintenance of the environment ensures that illness and unintentional injuries are avoided. Environmental responsibility also encompasses the cleaning and maintenance of the education and care service in ways that are sustainable and environmentally friendly.

Goals / what are we going to do

- Follow procedures and schedules that ensure the buildings, premises, furniture and equipment are safe, clean and well maintained
- Promote awareness of environmental sustainability through daily practises and information sharing.
- Involve children in discussions about health and safety issues and support children to develop guidelines to keep the environment safe for all
- Encourage eco-friendly practises and encourage staff, children and families to use chemical free options for cleaning.

Strategies / How will it be done

The Approved Provider will:

- Arrange for North Rocks Preschool to be cleaned by professional cleaners at the end of each day..
- Ensure that written policies and procedures regarding child safe environments are developed.
- Develop systems to ensure that daily checks and risk assessments of the environment are documented and that where repairs, cleaning or maintenance issues are identified, they are attended to promptly.

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The Nominated Supervisor will:

- Develop systems to ensure that the daily cleaning of the service is carried out to a satisfactory standard .
- Ensure that educators are familiar with policies related to cleaning and maintaining safe environments for children.
- Ensure that daily checks and risk assessments of the environment are conducted and documented.
- Respond to any identified risks, repairs, cleaning or maintenance issues promptly.
- Support educators to research and consider alternative and sustainable cleaning options and arrange for regular professional development to ensure a clean and safe environment for children.

Educators will :

- Ensure that cleaning duties do not compromise care and supervision of children at any time.
- Identify when building, premises, furniture or equipment require cleaning or maintenance. The identified issue will be dealt with immediately.
- This will be done by cleaning as required or by removing the damaged furniture or equipment to be repaired or discarded as decided by the nominated supervisor. The educator will complete required documentation and refer this to the nominated supervisor for attention.
- Involve children in discussions about health and safety issues and support children to develop guidelines to keep the environment safe for all.
- Role model good cleaning practises for the children and encourage children to be involved in the cleaning of the environment where appropriate.
- Support children to have an active role in caring for the environment and to contribute to a sustainable future.
- Be responsible for spot cleaning the Preschool to ensure cleanliness and hygiene standards are maintained throughout the day.
- Seek to minimise the use of chemicals in the preschool environment.
- Research natural cleaning alternatives for use in the preschool environment. Natural or chemical-free options that are sensitive to the needs of educators and children with allergies will be utilised when possible.
- Consider sustainable practise when they are cleaning. They will reflect on their practises and access professional development, journals and the Internet for more ideas on eco-friendly cleaning options.



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- Use soapy water for daily cleaning of tables, mouthed toys and general spills both indoors and outside. The soapy water can be made from pH Neutral detergent diluted in water and stored in a labelled spray bottle out of reach of children.
- Consider the use of vinegar and water as an alternate to disinfectant for cleaning the bathrooms throughout the day. The vinegar and water can be made in a labelled spray bottle with equal parts of white vinegar and water and stored out of reach of children.
- Consider using the following:
 - Bicarbonate of Soda (made into a paste) – to replace Jif or Gumption
 - Lemon Juice – an alternate to bleach
 - Borax – alternate to bleach, disinfectant and insect sprays
 - Bees wax – alternate to furniture and floor polish.

Aim to minimise waste by:

- Encouraging recyclable materials to be placed in labelled recycling containers rather than garbage bins.
- Recycling food scraps at meal and snack times. Children and educators can place food scraps into these containers which will then be placed in composting or worm farm containers. The kitchen will have food scraps and recycling for educators to use.

Evaluation

North Rocks Preschool is well cleaned and maintained to support children's health and safety. Children and educators work co-operatively to care for the environment in a suitable manner. North Rocks Preschool reflects sustainable practises, 'Green Cleaning' and eco-friendly choices. Educators, children, families and the wider community will learn together and embrace environmentally friendly practises.



Administration of First Aid Quality Area 2 : Children's Health and Safety

Links to:

- Education and Care Services National Regulations: 103, 168
- National Quality Standard Quality Area 2: 2.1.3, 2.1.4, 3.1.2, 3.3, 3.3.1, 3.3.2

Sources

- NSW Government Office of Environment and Heritage – www.environment.nsw.gov.au/households/green-cleaning.htm
- Australian Government Department of the Environment and Energy – www.environment.gov.au
- Health and Safety in Children's Centres: Model Policies and Practises (2nd ed) – www.community.nsw.gov.au/docswr/_assets/main/documents/childcare_model_policies.pdf

Statutory Legislation & Considerations

- Education and Care Services National Law Act 2010: Sections 167, 169
- Education and Care Services National Regulations 2011; Regulations 87, 89, 136, 137 (1)(e), 168 (2)(a), 245
- The NSW Work Health and Safety Act 2011 and the NSW Work Health and Safety Regulation 2011
- Staying Healthy in Child Care: Preventing Infectious Diseases in Child Care, 5th Edition, 2013
- Guide to the National Quality Standard (3) ACECQA (2015)